
STANDARDS-BASED
DAILY LESSON OUTLINE

Unit Theme: work and employment 2

Duration: 90 min

Objectives

By the end of this lesson, the students should be able to;

1. Prepare effectively for an interview
2. Know the components of a great interview
3. Obtain networking abilities

Resources

Blackboard Notebook/Pen
Session 7 work and employment 2 handouts
Session 7 work and employment Worksheet
Session 7 work and employment Homework Handouts
Projector/laser pointer

Warm-up

Welcome the students to today's class and tell them what they will be learning i.e. preparation for an interview and the components of a great interview. The students will also learn how to network and establish professional and social contacts.

Lesson instructions

Ask the students who has ever been on an interview before? Now follow up by asking them to describe what they did before the interview for preparation. *Using the session 7 work and employment 2 handout under preparation for the interview content*, take the students through it. Project the **STAR** method of answering questions in the category of interests, skills and problem solving.

Ask the students to volunteer in posing questions that would be relevant to ask an employer during an interview. Let two students to volunteer in reading the sample interview aloud. Using the PowerPoint on *work and employment 2*, take the students through components of a great interview. Let the students know what they need to do to make an interview great i.e.

- Answer truthfully
- Know what the company wants
- Do not oversell yourself
- Be yourself
- Keep in contact
- Be grateful for the opportunity
- Stay true to yourself

Keep the class interactive by extra examples where need be.

Take the students through the networking content.

Dialogue 1: pick 2 students to read the discussion between Regina and Brian. Ask the students what they have obtained from the dialogue.

Dialogue 2: pick 2 students to read the discussion between Clinton and Clarisa. Ask the students what they have picked up from the dialogue.

Dialogue 3: pick 2 students to read the discussion between Mike and John. Ask the students what they have obtained from the dialogue.

Activity

- a. Put the students in pairs and instruct them to hold an interview between themselves. One should be the interviewer and the other the interviewee
- b. Instruct each student to great an excel sheet with information that would get them help him get started with networking.
- c. Have each student open a LinkedIn account

Independent working time/assignment**Session 7 work and employment 2 Worksheet.docx:**

- A. Fill in the spaces (page 1-2)
- B. Fill in the blanks with the correct vocabulary (page 3)

Session 7 work and employment 2 homework.docx:

- A. Conversation read, and fill in the spaces (page 1)
- B. Fill in the blanks with a verb from the box in the correct form (page1)
- C. You have to interview Mandy the zoo keeper for your school project. Complete the questions to ask her using, what/when/who/do (page 2-3)
- D. Answer true or false (page 3)